IRB: Protocol Administrative/Expedited Review Process

```
                                    ┌──────────────┐
                                    │    Start     │
                                    └──────┬───────┘
                                           │
                                           ▼
┌──────────────────┐          ┌──────────────────────┐          ┌──────────────────┐
│  Reviewer(s) email│◄─────────┤ IRB Coordinator, Chair,│◄────────┤ PI submits modified│
│  comments to IRB  │          │ or other qualified    │         │ Protocol by email │
│     Office        │          │ member reviews protocol│         └──────────────────┘
└────────┬──────────┘          └──────────┬───────────┘                  ▲
         ▲                                │                              │
         │                                ▼                              │
┌──────────────────┐        ◄Yes◄  ◇ Consultant ◇          ┌──────────────────────┐
│ IRB sends Protocol│               ◇ Reviewer(s) ◇         │ IRB Office requests   │
│  to Reviewer(s)   │               ◇ required?  ◇          │ clarification or      │
└──────────────────┘                    ◇                   │ changes from PI by email│
                                        │ No                └──────────┬───────────┘
                                        ▼                              ▲
                              ◇ Protocol requires ◇                    │
                              ◇ further clarification ◇──Yes──────────┘
                              ◇ or other changes? ◇
                                        │ No
                                        ▼
                              ┌──────────────────────┐
                              │ IRB sends Approval    │
                              │ Letter and approved   │
                              │ Consent Form to PI    │
                              └──────────────────────┘
```

Start

IRB Coordinator, Chair, or other qualified member reviews protocol

PI submits modified Protocol by email

Reviewer(s) email comments to IRB Office

Consultant Reviewer(s) required? — Yes → **IRB sends Protocol to Reviewer(s)**

No ↓

Protocol requires further clarification or other changes? — Yes → **IRB Office requests clarification or changes from PI by email**

No ↓

IRB sends Approval Letter and approved Consent Form to PI